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6-27-2016

Purchase Order: Library equipment

Purchasing Division, State of Kansas Department of Administration

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PURCHASE REQUISITION

PURCHASE DIV.
REFERENCE NO. _____

GROUP NO.	DATE WANTED	DATE	FUND	F	AGENCY	ACCOUNT
		1-6-67	0207	3	246	77
REQUISITION NO.		DELIVERY		F. O. B.		
2476						

I hereby certify that there are sufficient unencumbered funds in the allotment or appropriation from which this request is to be paid; that the items listed are required for the function of this agency. Purchase of the items listed below and/or the encumbrance of necessary funds is requested.

MAIL INVOICE
TO: Business Office
PHKSC
Hays, Kansas

SHIP TO: Livary Bedg.

AUTHORIZED SIGNATURE

ITEM NO.	ON HAND	REQUESTED QUANTITY	UNIT	DESCRIPTION OF ARTICLE OR SERVICE	ESTIMATE	
					UNIT PRICE	AMOUNT
				Group 2 Hoover Bros.		\$ 26,572.08
				" 6 Northwestern Typewriter		13,901.40
				" 7 Remington Rand		1,061.20
				" 9 Northwestern Typewriter		732.00
				" 12 Addressograph		56.85
				" 13 Gaylord		239.90
				" 14 Folding Carrier Corp.		56.05
				" 16 Remington Rand		345.00
				" 17 Kersting Mfg.		117.32
						<u>\$43,081.80</u>

DUPLICATE COPY
FOR YOUR FILES

FOR USE OF PURCHASING DIVISION ONLY

Date Received by Purch. Div.	Date Received by Buyer	Date Released by Buyer	Date Ordered Written	Advertised	Posted	Informal	OTHER
PURCHASE ORDER NOS.				APPROVED _____			
				AUTHORIZED SIGNATURE _____			

NOTE: FOR UNUSUAL ITEMS INDICATE SOURCE OF SUPPLY ON REVERSE SIDE.